



First visit patients



Fill out the patient registration form



Submit form at reception counter #1 or #8



#1 at Building A
#8 at Building B

The reception will give you a patient ID card and registration slip with a green/red file folder.



Bring the green/red holder to the department reception counter where you will be examined.



Consultation/Examination



After your consultation, submit your patient ID and file at outpatient accounting reception counter #5.



#5 at Building A

When your number appears on the electronic screen, please proceed to the automated cashier to pay your bill.



**Medicine/Prescription pick-up
(in hospital)**

You will receive a medicine voucher for your prescription when you pay the bill. Submit the voucher at the pharmacy window (#6) at Building A to pick up your medicine.

**Medicine/Prescription pick-up
(outside the hospital)**

You will receive a medicine voucher for your prescription when you pay the bill. Submit the voucher at the pharmacy window (#6) at Building A to pick up your receipt and prescription form.



Take the external prescription with you to your local pharmacy.